**Work Package Solution**

**Planning**

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| **WBS** | 1.1.1 |
| **Work Package** | PROJECT CREATION |
| **Package Owner** | Leigh Curtis Camara |
| **Owner Organization** | VILLAMIN WOOD AND IRON WORKS |
| **Participants** | TEAM MLNSD |
| **Description** | Commencing the project planning. |
| **Completion State** | The course professor started giving instructions regarding the planning, from the deliverables until the project team creation. |
| **Assumptions** | The course professor started giving instructions regarding the project that each team will be doing. |
| **Risks** | The course professor did not give instructions regarding the project. |
| **Risk Mitigation** | Send a message regarding the planning of the project. |
| **Budget** |  |
| **Reference Docs** |  |

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| **WBS** | 1.1.2 |
| **Work Package** | PROJECT GROUPS CREATION |
| **Package Owner** | Leigh Curtis Camara |
| **Owner Organization** | VILLAMIN WOOD AND IRON WORKS |
| **Participants** | TEAM MLNSD |
| **Description** | Everyone was finding and starting to form teams. |
| **Completion State** | Everyone started to get to know each other and assigned the project roles. |
| **Assumptions** | Everyone planned their project roles. |
| **Risks** | Some people are not member of a project team. |
| **Risk Mitigation** | Send a private message to the course professor. |
| **Budget** |  |
| **Reference Docs** |  |

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| **WBS** | 1.1.3 |
| **Work Package** | CHOOSE PROJECT/CLIENT |
| **Package Owner** | Leigh Curtis Camara |
| **Owner Organization** | VILLAMIN WOOD AND IRON WORKS |
| **Participants** | TEAM MLNSD |
| **Description** |  |
| **Completion State** | The owner organization accepted the project. |
| **Assumptions** | The owner organization decided to accept to be the client. |
| **Risks** | The owner organization is not committed to the time. |
| **Risk Mitigation** | Follow up the owner organization for the acceptance for the project. |
| **Budget** |  |
| **Reference Docs** |  |

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| **WBS** | 1.1.4 |
| **Work Package** | CHOOSE ADVISER/CONSULTANT |
| **Package Owner** | Leigh Curtis Camara |
| **Owner Organization** | VILLAMIN WOOD AND IRON WORKS |
| **Participants** | TEAM MLNSD |
| **Description** | Finding professors that are in line with our course for future meetings and consultations. |
| **Completion State** | The professor accepted the project. The group members started to consult for the project. |
| **Assumptions** | The professor accepted the project. Team members set up meeting links every week. |
| **Risks** | The professor is unavailable at a certain time allotted. |
| **Risk Mitigation** | Follow up the professor for the acceptance. |
| **Budget** |  |
| **Reference Docs** |  |

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| **WBS** | 1.1.5 |
| **Work Package** | MIDTERM (SPRINT 1) |
| **Package Owner** | Leigh Curtis Camara |
| **Owner Organization** | VILLAMIN WOOD AND IRON WORKS |
| **Participants** | TEAM MLNSD |
| **Description** | The team presented the first three chapters of the project paper to the panelists. |
| **Completion State** | The team presented the project and completed the pre-defense. |
| **Assumptions** | The team is accomplished half of the project and was successfully presented. |
| **Risks** | The team failed to present and finish the half of the project paper. |
| **Risk Mitigation** | Follow up the team members who did not attended the presentation and not contributed to the project paper. |
| **Budget** |  |
| **Reference Docs** |  |

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| **WBS** | 1.1.6 |
| **Work Package** | FINALS (SPRINT 2) |
| **Package Owner** | Leigh Curtis Camara |
| **Owner Organization** | VILLAMIN WOOD AND IRON WORKS |
| **Participants** | TEAM MLNSD |
| **Description** | The team presented the project paper to the panelists. |
| **Completion State** | The team presented the project and completed the defense. |
| **Assumptions** | The team is accomplished the project paper and was successfully presented. |
| **Risks** | The team failed to present and finish the project paper. |
| **Risk Mitigation** | Follow up the team members who did not attended the presentation and not contributed to the project paper. |
| **Budget** |  |
| **Reference Docs** |  |

**Analysis and Design**

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| **WBS** | 1.2.1 |
| **Work Package** | CHOOSE ADVISER/CONSULTANT |
| **Package Owner** | Leigh Curtis Camara |
| **Owner Organization** | VILLAMIN WOOD AND IRON WORKS |
| **Participants** | TEAM MLNSD |
| **Description** | Finding professors that are in line with our course for future meetings and consultations. |
| **Completion State** | The professor accepted the project. The group members started to consult for the project. |
| **Assumptions** | The professor accepted the project. Team members set up meeting links every week. |
| **Risks** | The professor is unavailable at a certain time allotted. |
| **Risk Mitigation** | Follow up the professor for the acceptance. |
| **Budget** |  |
| **Reference Docs** |  |

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| **WBS** | 1.2.2 |
| **Work Package** | ADVISER/CONSULTANT MEETING 1 |
| **Package Owner** | Leigh Curtis Camara |
| **Owner Organization** | VILLAMIN WOOD AND IRON WORKS |
| **Participants** | TEAM MLNSD |
| **Description** | The team set a meeting with the project’s adviser for consultation and other clarifications. |
| **Completion State** | The team attended the meeting, clarified their questions, and took notes on what to improve the paper. |
| **Assumptions** | The team attended the meeting and successfully took notes about improving the project paper. |
| **Risks** | The team did not attend the meeting, not clarify their questions, and failed take notes what to improve on the project paper. |
| **Risk Mitigation** | Follow up the team members who did not attend the meeting, not clarified their questions, and not took notes what to improve on the project paper. |
| **Budget** |  |
| **Reference Docs** |  |

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| **WBS** | 1.2.3 |
| **Work Package** | SYSTEM CREATION |
| **Package Owner** | Leigh Curtis Camara |
| **Owner Organization** | VILLAMIN WOOD AND IRON WORKS |
| **Participants** | TEAM MLNSD |
| **Description** | Planning what applications and programming languages that will being using for the system. |
| **Completion State** | The team decided to use the applications and programming languages that they are familiar with. |
| **Assumptions** | The team successfully decided what applications and programming language to create the system. |
| **Risks** | The team is not familiar with the applications and programming languages that they will be using for the system creation. |
| **Risk Mitigation** | The team research more about the programming languages and applications used in creating systems. |
| **Budget** |  |
| **Reference Docs** |  |

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| **WBS** | 1.2.4 |
| **Work Package** | MIDTERM (SPRINT 3) |
| **Package Owner** | Leigh Curtis Camara |
| **Owner Organization** | VILLAMIN WOOD AND IRON WORKS |
| **Participants** | TEAM MLNSD |
| **Description** | The team presented the project paper and the initial system to the panelists. |
| **Completion State** | The team presented the project paper and initial system. They completed the pre-defense presentation. |
| **Assumptions** | The team is accomplished the project and was successfully presented. |
| **Risks** | The team failed to present the project paper and the initial system. The project paper is incomplete. |
| **Risk Mitigation** | Follow up the team members who did not attended the presentation and who failed to contribute to the project paper and initial system. |
| **Budget** |  |
| **Reference Docs** |  |

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| **WBS** | 1.2.5 |
| **Work Package** | ADVISER/CONSULTANT 2 |
| **Package Owner** | Leigh Curtis Camara |
| **Owner Organization** | VILLAMIN WOOD AND IRON WORKS |
| **Participants** | TEAM MLNSD |
| **Description** | The team set a meeting with the project’s adviser for consultation and other clarifications. |
| **Completion State** | The team attended the meeting, clarified their questions, presented the ongoing system creation, and took notes on what to improve the project paper. |
| **Assumptions** | The team attended the meeting, successfully took notes about improving the project paper and presented the ongoing system creation. |
| **Risks** | The team did not attend the meeting, not clarify their questions, failed to present the ongoing system and failed take notes what to improve on the project paper. |
| **Risk Mitigation** | Follow up the team members who did not attend the meeting and contact who oversees the system |
| **Budget** |  |
| **Reference Docs** |  |

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| **WBS** | 1.2.6 |
| **Work Package** | ADVISER/CONSULTANT 3 |
| **Package Owner** | Leigh Curtis Camara |
| **Owner Organization** | VILLAMIN WOOD AND IRON WORKS |
| **Participants** | TEAM MLNSD |
| **Description** | The team meeting with the project’s adviser for consultation and other clarifications. |
| **Completion State** | The team attended the meeting, clarified their questions, presented the ongoing system creation, and took notes on what to improve the project paper. |
| **Assumptions** | The team attended the meeting, successfully took notes about improving the project paper and presented the ongoing system creation. |
| **Risks** | The team did not attend the meeting, not clarify their questions, failed to present the ongoing system and failed take notes what to improve on the project paper. |
| **Risk Mitigation** | Follow up the team members who did not attend the meeting and contact who oversees the system. |
| **Budget** |  |
| **Reference Docs** |  |

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| **WBS** | 1.2.7 |
| **Work Package** | FINALS (SPRINT 4) |
| **Package Owner** | Leigh Curtis Camara |
| **Owner Organization** | VILLAMIN WOOD AND IRON WORKS |
| **Participants** | TEAM MLNSD |
| **Description** | The team presented the project paper and the initial system to the panelists. |
| **Completion State** | The team presented the project paper and initial system. They completed the defense presentation. |
| **Assumptions** | The team is accomplished the project and was successfully presented. |
| **Risks** | The team failed to present the project paper and the initial system. The project paper is incomplete. |
| **Risk Mitigation** | Follow up the team members who did not attended the presentation and who failed to contribute to the project paper and initial system. |
| **Budget** |  |
| **Reference Docs** |  |

**Development, Testing, and Deployment**

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| **WBS** | 1.3.1 |
| **Work Package** | CHOOSE ADVISER/CONSULTANT |
| **Package Owner** | Leigh Curtis Camara |
| **Owner Organization** | VILLAMIN WOOD AND IRON WORKS |
| **Participants** | TEAM MLNSD |
| **Description** | Finding professors that are in line with our course for future meetings and consultations. |
| **Completion State** | The professor accepted the project. The group members started to consult for the project. |
| **Assumptions** | The professor accepted the project. Team members set up meeting links every week. |
| **Risks** | The professor is unavailable at a certain time allotted. |
| **Risk Mitigation** | Follow up the professor for the acceptance. |
| **Budget** |  |
| **Reference Docs** |  |

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| **WBS** | 1.3.2 |
| **Work Package** | TEAM MEETING 1 |
| **Package Owner** | Leigh Curtis Camara |
| **Owner Organization** | VILLAMIN WOOD AND IRON WORKS |
| **Participants** | TEAM MLNSD |
| **Description** | The team set a meeting for help, track each team member’s progress, presented the initial system, and other clarifications. |
| **Completion State** | The team attended the meeting, clarified their questions, discussed about the system, and improved something on the project paper. |
| **Assumptions** | The team set a meeting for tracking each progress, clarifications, and discussions. |
| **Risks** | The team failed to set a meeting due to valid reasons and personal commitments. |
| **Risk Mitigation** | Announce the meeting beforehand to make time. |
| **Budget** |  |
| **Reference Docs** |  |

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| **WBS** | 1.3.3 |
| **Work Package** | TEAM MEETING 2 |
| **Package Owner** | Leigh Curtis Camara |
| **Owner Organization** | VILLAMIN WOOD AND IRON WORKS |
| **Participants** | TEAM MLNSD |
| **Description** | The team set a meeting for help, track each team member’s progress, presented the initial system, and other clarifications. |
| **Completion State** | The team attended the meeting, clarified their questions, discussed about the system, and improved something on the project paper. |
| **Assumptions** | The team set a meeting for tracking each progress, clarifications, and discussions. |
| **Risks** | The team failed to set a meeting due to valid reasons and personal commitments. |
| **Risk Mitigation** | Announce the meeting beforehand to make time. |
| **Budget** |  |
| **Reference Docs** |  |

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| **WBS** | 1.3.4 |
| **Work Package** | MIDTERM (SPRINT 5) |
| **Package Owner** | Leigh Curtis Camara |
| **Owner Organization** | VILLAMIN WOOD AND IRON WORKS |
| **Participants** | TEAM MLNSD |
| **Description** | The team presented the project paper and the initial system to the panelists. |
| **Completion State** | The team presented the project paper and initial system. They completed the pre-defense presentation. |
| **Assumptions** | The team is accomplished the project and was successfully presented. |
| **Risks** | The team failed to present the project paper and the initial system. The project paper is incomplete. |
| **Risk Mitigation** | Follow up the team members who did not attended the presentation and who failed to contribute to the project paper and initial system. |
| **Budget** |  |
| **Reference Docs** |  |

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| **WBS** | 1.3.5 |
| **Work Package** | TEAM MEETING 3 |
| **Package Owner** | Leigh Curtis Camara |
| **Owner Organization** | VILLAMIN WOOD AND IRON WORKS |
| **Participants** | TEAM MLNSD |
| **Description** | The team set a meeting for help, track each team member’s progress, presented the initial system, and other clarifications. |
| **Completion State** | The team attended the meeting, clarified their questions, discussed about the system, and improved something on the project paper. |
| **Assumptions** | The team set a meeting for tracking each progress, clarifications, and discussions. |
| **Risks** | The team failed to set a meeting due to valid reasons and personal commitments. |
| **Risk Mitigation** | Announce the meeting beforehand to make time. |
| **Budget** |  |
| **Reference Docs** |  |

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| **WBS** | 1.3.6 |
| **Work Package** | ADVISER/CONSULTANT MEETING 4 |
| **Package Owner** | Leigh Curtis Camara |
| **Owner Organization** | VILLAMIN WOOD AND IRON WORKS |
| **Participants** | TEAM MLNSD |
| **Description** | The team set a meeting with the project’s adviser for consultation and other clarifications. |
| **Completion State** | The team attended the meeting, clarified their questions, presented the ongoing system creation, and took notes on what to improve the project paper. |
| **Assumptions** | The team attended the meeting, successfully took notes about improving the project paper and presented the ongoing system creation. |
| **Risks** | The team did not attend the meeting, not clarify their questions, failed to present the ongoing system and failed take notes what to improve on the project paper. |
| **Risk Mitigation** | Follow up the team members who did not attend the meeting and contact who oversees the system. |
| **Budget** |  |
| **Reference Docs** |  |

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| **WBS** | 1.3.7 |
| **Work Package** | ADVISER/CONSULTANT 5 |
| **Package Owner** | Leigh Curtis Camara |
| **Owner Organization** | VILLAMIN WOOD AND IRON WORKS |
| **Participants** | TEAM MLNSD |
| **Description** | The team meeting set a meeting with the project’s adviser for consultation and other clarifications. |
| **Completion State** | The team attended the meeting, clarified their questions, presented the ongoing system creation, and took notes on what to improve the project paper. |
| **Assumptions** | The team attended the meeting, successfully took notes about improving the project paper and presented the ongoing system creation. |
| **Risks** | The team did not attend the meeting, not clarify their questions, failed to present the ongoing system and failed take notes what to improve on the project paper. |
| **Risk Mitigation** | Follow up the team members who did not attend the meeting and contact who oversees the system. |
| **Budget** |  |
| **Reference Docs** |  |

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| **WBS** | 1.3.8 |
| **Work Package** | FINALS (SPRINT 6) |
| **Package Owner** | Leigh Curtis Camara |
| **Owner Organization** | VILLAMIN WOOD AND IRON WORKS |
| **Participants** | TEAM MLNSD |
| **Description** | The team presented the project paper and the finished system to the panelists. |
| **Completion State** | The team presented the project paper and the finished system. They completed the defense presentation. |
| **Assumptions** | The team is accomplished theproject and was successfully presented. |
| **Risks** | The team failed to present the project paper and the finished system. The project paper is incomplete. |
| **Risk Mitigation** | Follow up the team members who did not attended the presentation and who failed to contribute to the project paper and initial system. |
| **Budget** |  |
| **Reference Docs** |  |

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| **WBS** | 1.3.9 |
| **Work Package** | SYSTEM COMPLETION |
| **Package Owner** | Leigh Curtis Camara |
| **Owner Organization** | VILLAMIN WOOD AND IRON WORKS |
| **Participants** | TEAM MLNSD |
| **Description** | The system is finished and ready to distribute to the client. |
| **Completion State** | The system is ready for turnover and demonstration to the client. |
| **Assumptions** | The system is ready for turnover and demonstration to the client. |
| **Risks** | The system is incomplete and not ready for deployment and turnover. |
| **Risk Mitigation** | Contact the team member overseeing the system. |
| **Budget** |  |
| **Reference Docs** |  |

**Implementation**

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| **WBS** | 1.4.1 |
| **Work Package** | TEAM MEETING 4 |
| **Package Owner** | Leigh Curtis Camara |
| **Owner Organization** | VILLAMIN WOOD AND IRON WORKS |
| **Participants** | TEAM MLNSD |
| **Description** | The team set a meeting for help, track each team member’s progress, presented the initial system, and other clarifications. |
| **Completion State** | The team attended the meeting, clarified their questions, discussed about the system, and improved something on the project paper. |
| **Assumptions** | The team set a meeting for tracking each progress, clarifications, and discussions. |
| **Risks** | The team failed to set a meeting due to valid reasons and personal commitments. |
| **Risk Mitigation** | Announce the meeting beforehand to make time. |
| **Budget** |  |
| **Reference Docs** |  |

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| **WBS** | 1.4.2 |
| **Work Package** | CHOOSE ADVISER/CONSULTANT |
| **Package Owner** | Leigh Curtis Camara |
| **Owner Organization** | VILLAMIN WOOD AND IRON WORKS |
| **Participants** | TEAM MLNSD |
| **Description** | Finding professors that are in line with our course for future meetings and consultations. |
| **Completion State** | The professor accepted the project. The group members started to consult for the project. |
| **Assumptions** | The professor accepted the project. Team members set up meeting links every week. |
| **Risks** | The professor is unavailable at a certain time allotted. |
| **Risk Mitigation** | Follow up the professor for the acceptance. |
| **Budget** |  |
| **Reference Docs** |  |

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| **WBS** | 1.4.3 |
| **Work Package** | TEAM MEETING 5 |
| **Package Owner** | Leigh Curtis Camara |
| **Owner Organization** | VILLAMIN WOOD AND IRON WORKS |
| **Participants** | TEAM MLNSD |
| **Description** | The team set a meeting for help, track each team member’s progress, presented the initial system, and other clarifications. |
| **Completion State** | The team attended the meeting, clarified their questions, discussed about the system, and improved something on the project paper. |
| **Assumptions** | The team set a meeting for tracking each progress, clarifications, and discussions. |
| **Risks** | The team failed to set a meeting due to valid reasons and personal commitments. |
| **Risk Mitigation** | Announce the meeting beforehand to make time. |
| **Budget** |  |
| **Reference Docs** |  |

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| **WBS** | 1.4.4 |
| **Work Package** | TEAM MEETING 6 |
| **Package Owner** | Leigh Curtis Camara |
| **Owner Organization** | VILLAMIN WOOD AND IRON WORKS |
| **Participants** | TEAM MLNSD |
| **Description** | The team set a meeting for help, track each team member’s progress, presented the initial system, and other clarifications. |
| **Completion State** | The team attended the meeting, clarified their questions, discussed about the system, and improved something on the project paper. |
| **Assumptions** | The team set a meeting for tracking each progress, clarifications, and discussions. |
| **Risks** | The team failed to set a meeting due to valid reasons and personal commitments. |
| **Risk Mitigation** | Announce the meeting beforehand to make time. |
| **Budget** |  |
| **Reference Docs** |  |

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| **WBS** | 1.4.5 |
| **Work Package** | TEAM MEETING 7 |
| **Package Owner** | Leigh Curtis Camara |
| **Owner Organization** | VILLAMIN WOOD AND IRON WORKS |
| **Participants** | TEAM MLNSD |
| **Description** | The team set a meeting for help, track each team member’s progress, presented the initial system, and other clarifications. |
| **Completion State** | The team attended the meeting, clarified their questions, discussed about the system, and improved something on the project paper. |
| **Assumptions** | The team set a meeting for tracking each progress, clarifications, and discussions. |
| **Risks** | The team failed to set a meeting due to valid reasons and personal commitments. |
| **Risk Mitigation** | Announce the meeting beforehand to make time. |
| **Budget** |  |
| **Reference Docs** |  |

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| **WBS** | 1.4.6 |
| **Work Package** | TEAM MEETING 8 |
| **Package Owner** | Leigh Curtis Camara |
| **Owner Organization** | VILLAMIN WOOD AND IRON WORKS |
| **Participants** | TEAM MLNSD |
| **Description** | The team set a meeting for help, track each team member’s progress, presented the initial system, and other clarifications. |
| **Completion State** | The team attended the meeting, clarified their questions, discussed about the system, and improved something on the project paper. |
| **Assumptions** | The team set a meeting for tracking each progress, clarifications, and discussions. |
| **Risks** | The team failed to set a meeting due to valid reasons and personal commitments. |
| **Risk Mitigation** | Announce the meeting beforehand to make time. |
| **Budget** |  |
| **Reference Docs** |  |

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| **WBS** | 1.4.7 |
| **Work Package** | ADVISER/CONSULTANT MEETING 6 |
| **Package Owner** | Leigh Curtis Camara |
| **Owner Organization** | VILLAMIN WOOD AND IRON WORKS |
| **Participants** | TEAM MLNSD |
| **Description** | The team set a meeting, clarified their questions, and took notes on what to improve on the management plans. |
| **Completion State** | The team attended the meeting and successfully took notes about improving the management plans. |
| **Assumptions** | The team attended the meeting and successfully took notes about improving the management plans. |
| **Risks** | The team did not attend the meeting, not clarify their questions, and failed take notes what to improve on the project paper. |
| **Risk Mitigation** | Follow up the team members who did not attend the meeting. |
| **Budget** |  |
| **Reference Docs** |  |

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| **WBS** | 1.4.8 |
| **Work Package** | TEAM MEETING 9 |
| **Package Owner** | Leigh Curtis Camara |
| **Owner Organization** | VILLAMIN WOOD AND IRON WORKS |
| **Participants** | TEAM MLNSD |
| **Description** | The team set a meeting for help, track each team member’s progress, presented the initial system, and other clarifications. |
| **Completion State** | The team attended the meeting, clarified their questions, discussed about the system, and improved something on the project paper. |
| **Assumptions** | The team set a meeting for tracking each progress, clarifications, and discussions. |
| **Risks** | The team failed to set a meeting due to valid reasons and personal commitments. |
| **Risk Mitigation** | Announce the meeting beforehand to make time. |
| **Budget** |  |
| **Reference Docs** |  |

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| **WBS** | 1.4.9 |
| **Work Package** | ADVISER/CONSULTANT 7 |
| **Package Owner** | Leigh Curtis Camara |
| **Owner Organization** | VILLAMIN WOOD AND IRON WORKS |
| **Participants** | TEAM MLNSD |
| **Description** | The team set a meeting, clarified their questions, and took notes on what to improve on the management plans. |
| **Completion State** | The team attended the meeting and successfully took notes about improving the management plans. |
| **Assumptions** | The team attended the meeting and successfully took notes about improving the management plans. |
| **Risks** | The team did not attend the meeting, not clarify their questions, and failed take notes what to improve on the project paper. |
| **Risk Mitigation** | Follow up the team members who did not attend the meeting. |
| **Budget** |  |
| **Reference Docs** |  |

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| **WBS** | 1.4.10 |
| **Work Package** | TEAM MEETING 10 |
| **Package Owner** | Leigh Curtis Camara |
| **Owner Organization** | VILLAMIN WOOD AND IRON WORKS |
| **Participants** | TEAM MLNSD |
| **Description** | The team set a meeting for help, track each team member’s progress, and other clarifications. |
| **Completion State** | The team attended the meeting, clarified their questions, and improved something on the management plans. |
| **Assumptions** | The team set a meeting for tracking each progress, clarifications, and discussions. |
| **Risks** | The team failed to set a meeting due to valid reasons and personal commitments. |
| **Risk Mitigation** | Announce the meeting beforehand to make time. |
| **Budget** |  |
| **Reference Docs** |  |

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| **WBS** | 1.4.11 |
| **Work Package** | TEAM MEETING 11 |
| **Package Owner** | Leigh Curtis Camara |
| **Owner Organization** | VILLAMIN WOOD AND IRON WORKS |
| **Participants** | TEAM MLNSD |
| **Description** | The team set a meeting for help, track each team member’s progress, and other clarifications. |
| **Completion State** | The team attended the meeting, clarified their questions, and improved something on the management plans. |
| **Assumptions** | The team set a meeting for tracking each progress, clarifications, and discussions. |
| **Risks** | The team failed to set a meeting due to valid reasons and personal commitments. |
| **Risk Mitigation** | Announce the meeting beforehand to make time. |
| **Budget** |  |
| **Reference Docs** |  |

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| **WBS** | 1.4.12 |
| **Work Package** | TEAM MEETING 12 |
| **Package Owner** | Leigh Curtis Camara |
| **Owner Organization** | VILLAMIN WOOD AND IRON WORKS |
| **Participants** | TEAM MLNSD |
| **Description** | The team set a meeting for help, track each team member’s progress, and other clarifications. |
| **Completion State** | The team attended the meeting, clarified their questions, and improved something on the management plans. |
| **Assumptions** | The team set a meeting for tracking each progress, clarifications, and discussions. |
| **Risks** | The team failed to set a meeting due to valid reasons and personal commitments. |
| **Risk Mitigation** | Announce the meeting beforehand to make time. |
| **Budget** |  |
| **Reference Docs** |  |

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| **WBS** | 1.4.13 |
| **Work Package** | FINALS (SPRINT 7) |
| **Package Owner** | Leigh Curtis Camara |
| **Owner Organization** | VILLAMIN WOOD AND IRON WORKS |
| **Participants** | TEAM MLNSD |
| **Description** | The team presented the management plans to the panelists. |
| **Completion State** | The team presented the management plans. They completed the defense presentation. |
| **Assumptions** | The team is accomplished the management plans and was successfully presented. |
| **Risks** | The team failed to present the management plans. Everything is incomplete. |
| **Risk Mitigation** | Follow up the team members who did not attended the presentation and who failed to contribute to the management plans. |
| **Budget** |  |
| **Reference Docs** |  |

**Closeout**

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| **WBS** | 1.5.1 |
| **Work Package** | PROJECT TURNOVER |
| **Package Owner** | Leigh Curtis Camara |
| **Owner Organization** | VILLAMIN WOOD AND IRON WORKS |
| **Participants** | TEAM MLNSD |
| **Description** | The system is finished and ready for the turnover to the client. |
| **Completion State** | The system is ready for turnover to the client. |
| **Assumptions** | The system is ready for turnover to the client. |
| **Risks** | The system is incomplete and not ready for turnover. |
| **Risk Mitigation** | Contact the team member overseeing the system. |
| **Budget** |  |
| **Reference Docs** |  |

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| **WBS** | 1.5.2 |
| **Work Package** | PROJECT DOCUMENTATION |
| **Package Owner** | Leigh Curtis Camara |
| **Owner Organization** | VILLAMIN WOOD AND IRON WORKS |
| **Participants** | TEAM MLNSD |
| **Description** | The management plans are complete and approved. |
| **Completion State** | The management plans are ready for distribution to the client. |
| **Assumptions** | The management plans are ready for distribution to the client. |
| **Risks** | The management plans are incomplete and not ready for distribution. |
| **Risk Mitigation** | Contact the team member overseeing the management plans. |
| **Budget** |  |
| **Reference Docs** |  |

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| **WBS** | 1.5.3 |
| **Work Package** | PROJECT DEMONSTRATION |
| **Package Owner** | Leigh Curtis Camara |
| **Owner Organization** | VILLAMIN WOOD AND IRON WORKS |
| **Participants** | TEAM MLNSD |
| **Description** | The system is finished and ready for demonstration. |
| **Completion State** | The system is ready for demonstration  to the client. |
| **Assumptions** | The system is ready for demonstration to the client. |
| **Risks** | The system is incomplete and not ready for demonstration. |
| **Risk Mitigation** | Contact the team member overseeing the system. |
| **Budget** |  |
| **Reference Docs** |  |